

## **General Doctoral Exam Written Portion CaBS Portfolio Option**

*This option is only available to CaBS students.*

1. Portfolio Components: Doctoral students in the CaBS program may choose to complete a Portfolio of products and accomplishments during their tenure at Auburn University to demonstrate the competencies necessary and preparedness to be a doctoral candidate. The portfolio will consist of four components: conference presentations, publication, teaching and service, and written submission. Following successful completion of the written portfolio, the student will need to pass an oral defense. Below are the components of the written portfolio. A detailed description of what to include for each component can be found on the [CaBS website](#).
  - a. Conference Presentations. Students are expected to present their research at conferences to demonstrate presentation skills, professionalism, and to promote the dissemination of their research. To meet this requirement, students must present their research on two separate occasions at conferences (students who present more than twice at conferences may select two representative samples of their work). These presentations may be in the form of a poster or a paper presentation and the student should be the first author. One presentation must be at a national or international conference. Students may meet this requirement by having both presentations at a national or international conference or having one presentation at a national or international conference and one presentation at a state or regional conference. Presentations within Auburn University (e.g., “This is Research” or other similar platforms) will not count towards the requirements for the portfolio.
  - b. Publication. Students are expected to have one publication based on research conducted during graduate training to demonstrate the ability to conduct research with mentorship, write concisely to an academic audience, and to promote the dissemination of their research. Students are required to be a co-author on this publication (not required to be the first author) and must have made a large contribution to the published product (this may include the student’s thesis). This requirement can be met if a student has a publication that is in press.
  - c. Teaching or Service. Students are expected to demonstrate proficiency in teaching or training others. To meet this requirement, students must demonstrate satisfactory teaching by meeting at least two of the following:
    - i. Instructor of record (IOR) for a course. This may count for two occurrences if the student was an IOR for more than one course.

- ii. Created and delivered a guest lecture on three separate occasions and for three separate topics. Guest lectures include lectures given outside of the student's duties as a GTA.
  - iii. Created and delivered a training to other professionals or the community. The training must be at least 3 hours in duration.
  - iv. Completed a practicum placement in an applied setting (e.g., school, hospital) that involved training others on procedures (e.g., skill acquisition, behavior reduction).
  - v. In the case of a student who is an externally funded fellow where the fellowship forbids teaching, the student may waive one of the two requirements for teaching or service (i.e., the student should submit materials for one of the options i-iv, or they may choose to submit an alternative to demonstrate teaching and service that can be reviewed and approved by the student's committee).
- d. Choice of Written Submission: Students are expected to demonstrate a capacity to produce a scholarly document and to write concisely about an area to promote his or her area of research. Students may choose to demonstrate this part of the portfolio in one of three ways:
- i. Grant application. Students will be expected to have a completed grant application that is submission ready (or that has been submitted previously). The format of the grant application should be consistent with major external funding sources (e.g., NIH, NSF, foundations). The funding source informing the application should be decided in conjunction with the student's advisor. Grants must be developed during the student's graduate tenure at Auburn University.
  - ii. Published manuscripts. Students will be expected to have two published or in press manuscripts (not to overlap with criterion 1.b). One of these manuscripts must be a first author publication where the student had a major contribution towards the project as determined by the student and his or her advisor. At least one of these publications needs to have resulted from graduate work completed at Auburn University.
  - iii. Review manuscript. Students will be expected to have a review paper that is under review (i.e., submitted to a peer-review journal). The review paper should focus on a specific topic that was selected based on the student's career goals and in conjunction with the student's advisor.
2. A description and listing of submission requirements for each component of the Portfolio Option and evaluation criteria can be found at the following link:  
<http://www.cla.auburn.edu/psychology/cabs/portfolio/>.