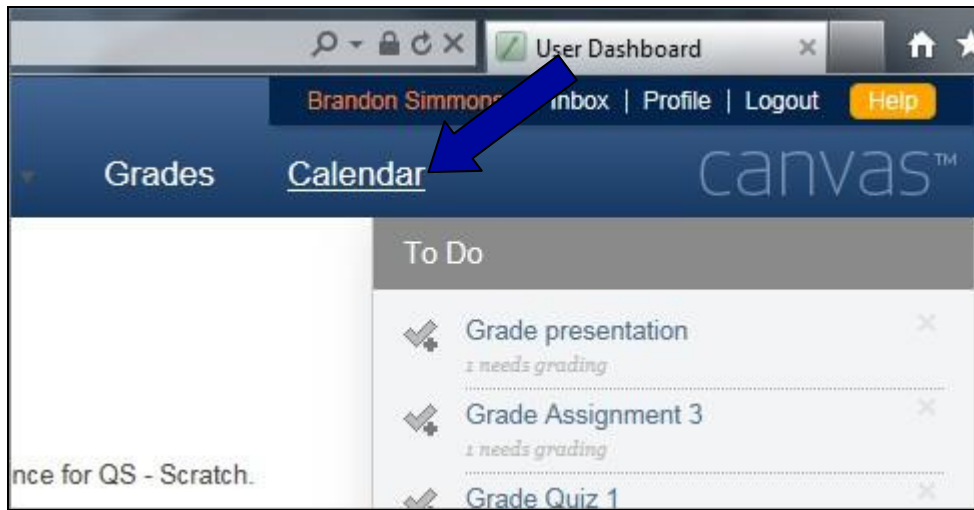
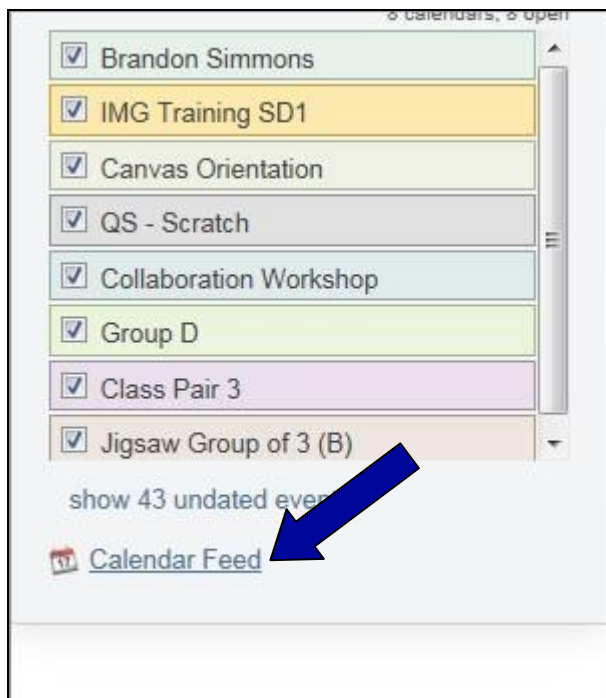


How to Import Your Canvas Calendar to Outlook

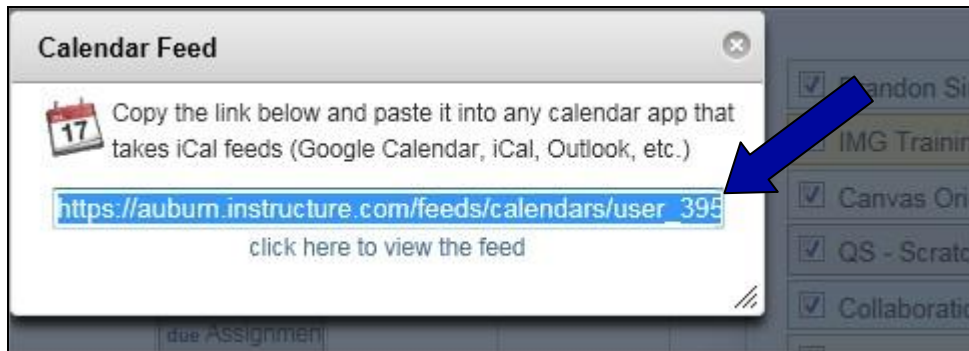
1. Log into Canvas and select the **Calendar** link.



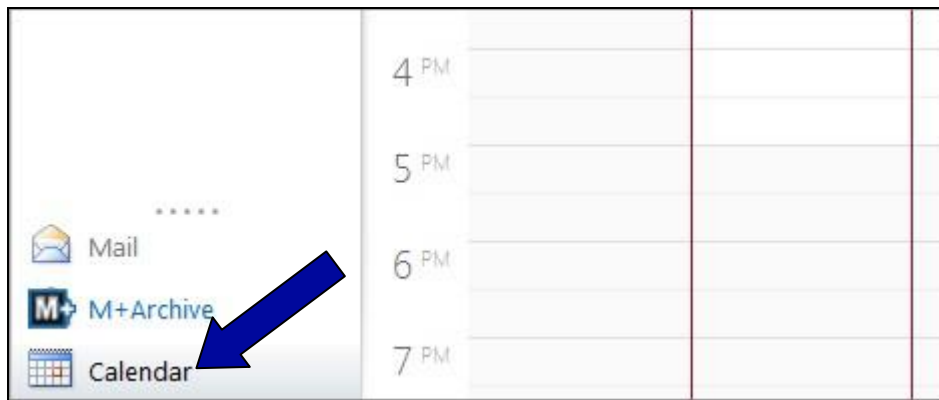
2. Select the **Calendar Feed** link



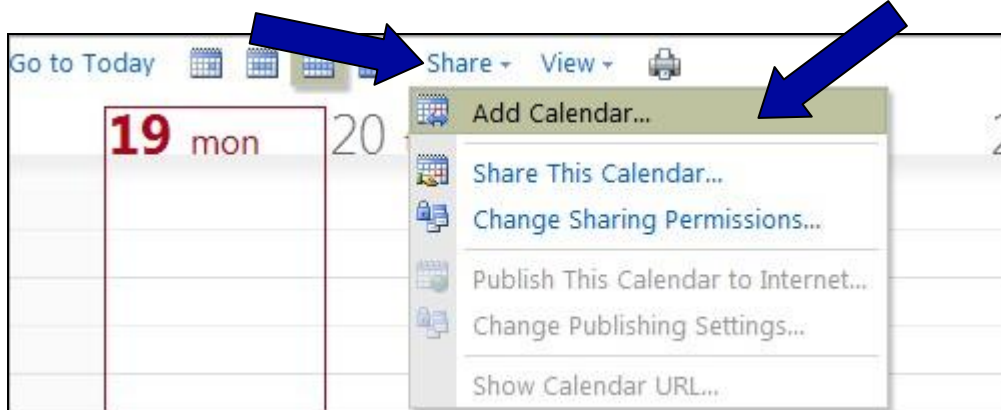
- Copy the Calendar Feed URL.



- Navigate to cas.auburn.edu and login. Click **Calendar** at the bottom left.

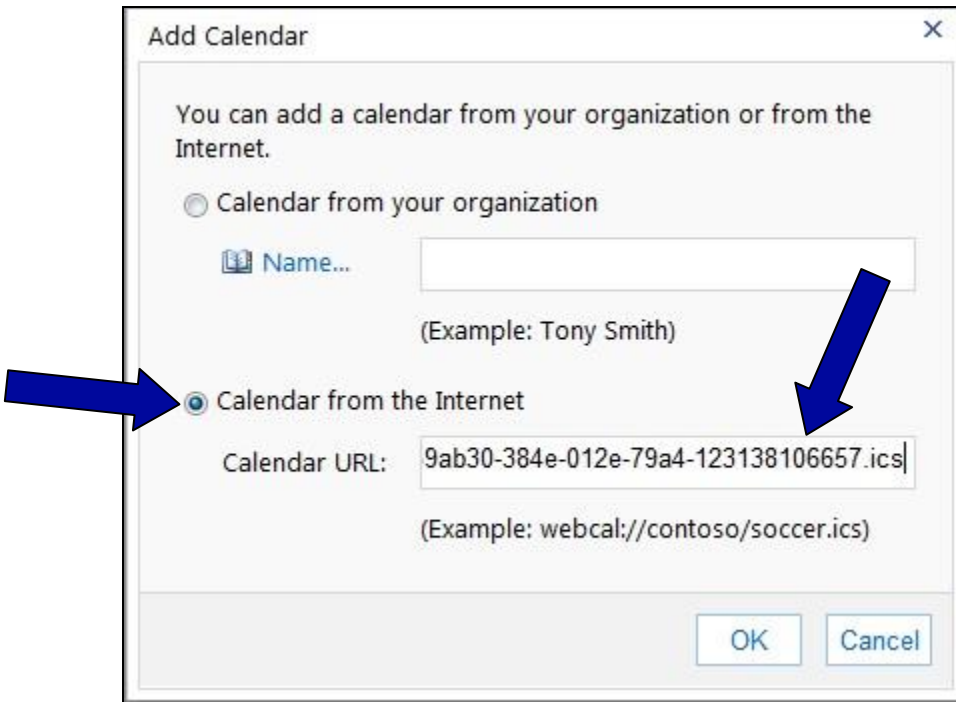


- Select the **Share** link and then select the Add Calendar... link

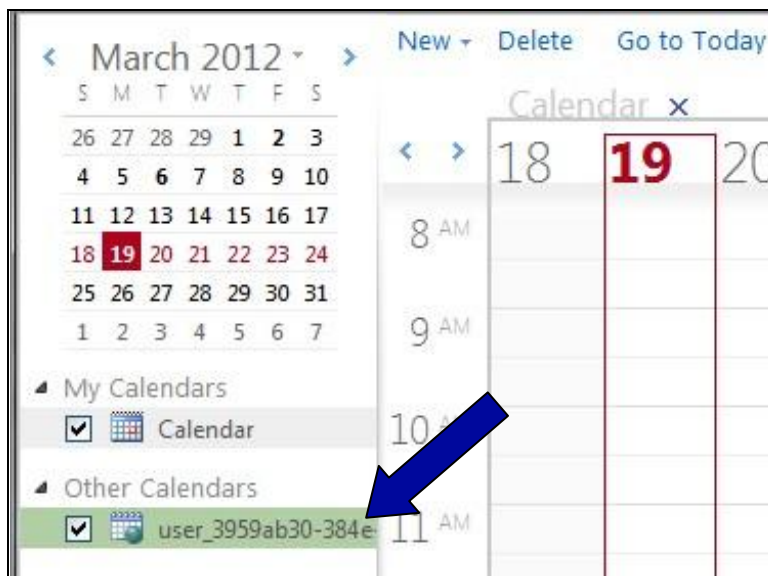


How to Import Your Canvas Calendar to Outlook

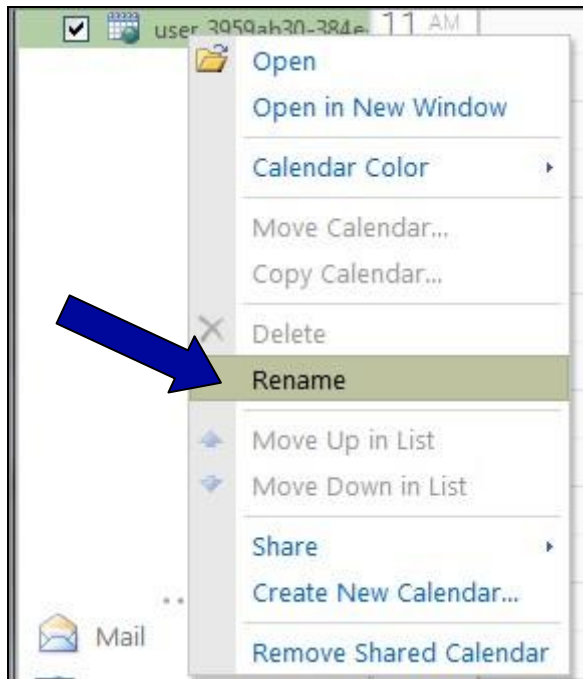
6. Select the Calendar from the Internet radio button and paste in the link you copied earlier.



7. The name of the calendar can be renamed. To do so, right click the lengthy name.



8. Select the **Rename** link and type in the new name



9. Your calendar is imported.

