

## End of Semester GTA Evaluation

**GTA:** \_\_\_\_\_ **Course:** \_\_\_\_\_

**Instructor:** \_\_\_\_\_ **Semester & Year:** \_\_\_\_\_

To be completed by the Instructor and shared with the GTA. Both parties will sign the evaluation.

Evaluation Categories	Exceeds Expectations	Meets Expectations	Does Not Meet Expectations
<b>Performance of Duties Stated in GTA/Instructor Agreement</b>			
Comments/Reason for Rating:			
<b>Accuracy and Punctuality with Grading and Recording of Grades</b>			
Comments/Reason for Rating:			
<b>Accuracy and Punctuality with Taking and Recording of Attendance</b>			
Comments/Reason for Rating:			
<b>Work Preparing, Proctoring, and Grading Exams (Comment on Nature of Exams)</b>			
Comments/Reason for Rating:			
<b>Work on Non-Exam Assignments (Comment on Nature of Assignments)</b>			
Comments/Reason for Rating:			
<b>Instructional Technology Competence and Assistance, including Canvas</b>			
Comments/Reason for Rating:			
<b>Knowledge of In-Class Materials and Reading Assignments</b>			
Comments/Reason for Rating:			

<b>Evaluation Categories</b>	<b>Exceeds Expectations</b>	<b>Meets Expectations</b>	<b>Does Not Meet Expectations</b>
<b>Notetaking and Sharing of Notes with Students</b>			
Comments/Reason for Rating:			
<b>Professional Communications with Instructor and Other GTAs</b>			
Comments/Reason for Rating:			
<b>Professional Communications with Undergraduate Students</b>			
Comments/Reason for Rating:			
<b>Cooperation and Interaction with Other GTA(s)</b>			
Comments/Reason for Rating:			
<b>Respect for GTA Code of Conduct</b>			
Comments/Reason for Rating:			
<b>If offered opportunity to teach all or part of a class, how well did s/he do?</b>			
Comments/Reason for Rating:			

**Additional Comments:**

**Instructor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**GTA Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

The GTA's signature indicates s/he has read this evaluation. It does not signify agreement with all or part of the evaluation. If a GTA disagrees with this evaluation in whole or in part, they should submit their disagreement in writing to the department chair within 10 days of receiving this evaluation.

**Revised Spring 2017**