

The Auburn History Department's Graduate Teaching Assistant Code of Conduct

This Code of Conduct reflects a summary of duties, expectations, and responsibilities set out in the Graduate Handbook, Graduate Teaching Assistant contracts, Title IX, and Auburn University policy.

As a Graduate Teaching Assistant in the History Department of Auburn University, I pledge to uphold the following Code of Conduct within professional work and learning settings and during the completion of my duties on campus:

1. Foster a professional atmosphere in the GTA Office and classrooms reflective of my roles as a facilitator of undergraduate learning, a graduate student colleague, a scholar, and an ambassador of the History Department and Auburn University.
2. Communicate with undergraduate students, graduate colleagues, and faculty in a manner that is respectful and in no way discriminates against or harasses others.
3. Treat others' ideas, scholarship, and interests with the same respect I would expect in return.
4. Preserve the GTA Office's cleanliness and professional appearance in both personal and shared areas.
5. Maintain office hours faithfully as my principal job in the office, and post or announce any changes in advance.
6. Support the instructional goals of the history department through dependable and prompt completion of all duties assigned to me for each class assist.
7. Recognize which situations, conversations, or actions would best be left for other social settings outside the office, being mindful that even in those settings (including social media) I am an ambassador of the History Department and Auburn University.
8. Possess an awareness and working knowledge of all rules, duties, and deadlines contained in the Graduate Handbook, Graduate Teaching Assistant contracts, and Auburn University policies.