

ROSA PARKS MUSEUM INTERNSHIP PROGRAM

Basic Information (All fields required)

Name

.....

Permanent Address

.....

.....

Current Address

.....

.....

E-mail

.....

Phone

.....

Education

College/University

.....

Major

.....

Minor

.....

G.P.A. or equivalent

.....

Dates of attendance

.....

Graduate school

.....

Relevant Coursework

.....

Thesis topic

.....

Dates of attendance

.....

Internship preferences*

Spring (January 9 – May 12)

Summer (June 6 – August 5)

Fall (September 12 – December 16)

**start/end dates vary slightly from year to year*

INTERNSHIP WORKING HOURS (at least 20 hours per week required)

FROM _____ AM PM TO _____ AM PM

MONDAY **TUESDAY** **WEDNESDAY** **THURSDAY** **FRIDAY** **SATURDAY**

Please mark which area interests you. If interested in both, please mark both.

___ Curatorial/Collections Management

___ Education (Adult and access programs; public programs; school, youth, and family programs)

How did you learn about this internship program?

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Additional Materials

1. Cover Letter

Please explain your interest in the Rosa Parks Museum, the internship program, and your areas of interest. Briefly state your goals and objectives in obtaining this internship and how this experience may inform your career plans or interests.

2. Resume or Curriculum Vitae

Please include internship and work experiences, a list of relevant academic courses, and computer skills.

3. Two letters of recommendation

Please provide one academic letter and one professional letter, which can be included in your mailed packet or emailed separately.

Mailing Instructions

Please mail your packet to:

Rosa Parks Museum

Attn: Madeline Burkhardt

P.O. Drawer 4419

Montgomery, AL 36103-4419

or email to:

mburkhardt@troy.edu