

Major Change

Bulletin, p. 16 - Change of Major or Curriculum

Students must have their dean's approval to change to another major within the same college or school. To change Colleges or Schools within the university, students must complete a Change of Major Form.

Note - Some majors in the College of Liberal Arts (listed below) have specific entrance requirements and/or an application process. For more information contact each department.

Communication-Communication Disorders-Health Administration-Journalism-Music-Public Relations-Radio/ Television/ Film-Social Work, and Theatre

Procedure – Transfer Within CLA

1. Student meets with advisor to determine whether major change is appropriate
2. Advisor changes major in Banner
3. Advisor completes new curriculum sheet and makes copy for student

Procedure – Transfer to College or School outside CLA

1. Curriculum Change Form is completed and signed by Advisor
2. Form is signed by student
3. Student presents form and folder to Academic Advisor in new college
4. Student receives new curriculum sheet and discusses plan of study

Procedure – Transfer into CLA

1. Student meets with Triage advisor to determine whether major change is appropriate
2. Curriculum Change Form is completed and signed by Advisor
3. Form is signed by student (prior to switching college)
4. Appointment is made with CLA alpha advisor for one week out
4. Form is signed by Assoc Dean/DOSS
5. Form is given to Records Supervisor, and forwarded to Registrar
6. When student returns for appointment, Advisor completes new curriculum sheet and gives copy to student
7. As part of new curriculum sheet, advisor completes white card